

## Skelton Parish Council

**Clerk:** Mrs R E Kelly, 5 Lark Field, Penrith, CA11 7NY – clerk2skeltonparishcouncil@outlook.com; 01768 863900

**Chair:** Ms Stacey Kane, Linton Ghyll, Ivegill, Cumbria, CA11 9QF – stacey.kane@virgin.net; 016974 75710

### **Minutes of the Parish Council Meeting of Skelton Parish Council held at Ivegill Village Hall, on Tuesday 24 November 2015 at 7.30pm**

Present: Cllr Stacey Creighton chaired the meeting with Cllr Colin Atkinson, Cllr Bob Towers, Cllr William Pearson, Cllr Bernard Parker, Cllr Alan Dickinson and Cllr Tom Wentworth-Waites (CCC). Cllr Julie Wright attended the meeting from item 15/076.

#### Members of Public

None

#### **15/067 Apologies for Absence**

The chairperson asked if there were any apologies for absence.

**Resolved:** Cllr Anita Lyons, Cllr Nicky Higgins and Cllr Martin Squires had emailed their apologies. Cllr Julie Wright had emailed to say she would be attending but would arrive late.

#### **15/068 Declaration of Interest & Request for Dispensation.**

The Chairperson asked if there were any Declarations of Interest.

**Resolved:** The Clerk had one Declarations of Interest, Cllr Alan Dickinson – Item 15/088 – planning application 15/0907, for which he left the room.

#### **15/069 Minutes**

The Chairperson asked if she could sign the minutes of the meeting held on Tuesday 8 September & Tuesday 13 October 2015 as a true record of those meetings.

**Resolved:** Slight amendment to the expenditure figure from 2014-2015 from the meeting 13 October 2015 was required, but this had no effect on the precept or budget for 2016-2017. The minutes were then agreed and signed by the Chairperson.

#### **15/070 Matters Arising**

To note any matters arising from the above minutes that are not on this agenda including:  
Cllr Bob Towers informed the Parish Council that the footpath from Skelton to Laithes was clear.

#### **15/071 Democratic Half Hour / Public Question Time**

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairperson.

**Resolved:** No members of the public present at the meeting.

#### **15/072 Vacancies**

The current vacancies were discussed, and it was agreed for current Parish Councillors to approach members of the wards / parish to see if there was any interest in becoming a parish councillor.

#### **15/073 Reports**

**To hear the following reports:**

a) from Cumbria County Council.

Cllr Tom Wentworth-Waites attended the meeting and informed the Parish Council:

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- The grant for the Notice Boards is moving forwards.
- Proposed Lazonby Fire Station closure – public meetings and petitions etc. have been set up to oppose the proposed closure.
- Amalgamation of Councils / Devolution was briefly discussed, and Cllr Tom Wentworth-Waites informed the Parish Council that there was no update on this.

b) from Eden District Council

Cllr Kevin Beaty did not attend the meeting.

### **15/074 Neighbourhood Plan**

The Neighbourhood Plan was discussed, and it was decided to postpone going forwards with a Neighbourhood Plan until a later date.

### **15/075 Budget**

The Budget and Precept which was discussed at the meeting 13 October 2015 was discussed, and it was agreed to adopt the budget and precept of £13,500.00

**Resolved:** Cllr Stacey Kane proposed that the budget and precept be adopted. This was seconded by Cllr Alan Dickinson, and agreed by all.

### **15/076 Community Action Plan**

Cllr Stacey Kane gave an update on the progress of the sub-group for the Community Action Plan, at the last meeting of the sub-group it was agreed to contact local community groups and other ways of contacting people and ways forwards were discussed. A further meeting is planned to take the plan forwards.

### **15/077 Noticeboards**

The Clerk informed the Parish Council that a grant form had been received from Cllr Tom Wentworth-Waites for the work required to the notice boards. The Clerk informed the Parish Council that a second quote for the works is required. A second quote to be gained then the application form can be submitted.

### **15/078 Milestone Restoration**

Cllr Stacey Kane gave an update on the Milestone, and that she had found it. Cllr Stacey Kane to contact Terry Moore and Colin Smith about the milestone.

### **15/079 Internal Auditor**

The appointment of an internal auditor, deferred from the previous meeting, as discussed, and it was agreed to appoint Frances Clark from Keswick Accountants as the internal auditor for Skelton Parish Council.

**Resolved:** The Clerk to contact Keswick Accountants.

### **15/080 Fellrunner**

The letter from Fellrunner regarding the donation for the current year was discussed, and it was agreed to make a donation of £200.00, as agreed in the budget. This was proposed by Cllr Bob Towers, and Seconded by Cllr Bernard Parker, and agreed by all.

**Resolved:** The Clerk to arrange a cheque to be sent.

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### 15/081 Garden Waste

The possibility of Garden Waste Bins, as requested by Cllr Julie Wright was discussed, this item has been discussed many times in the past. The Clerk to contact Eden District Council to see if it would be possible for the residents of Skelton to get green wheelie bins for garden waste.

### 15/082 Eden Local Plan

The Eden Local Plan was discussed, and Skelton Parish Council have no comment on the plan.

### 15/083 Website

To be placed on the agenda for the next meeting.

### 15/084 Fence at the River

To be placed on the agenda for the next meeting.

### 15/085 Accounts

- The Clerk provided an update on monies received and paid out since the last meeting.

<u>DATE</u>	<u>DESCRIPTION</u>	<u>EXPENDITURE</u>	<u>INCOME</u>
10/11/2015	R Kelly - October, November	£ 322.73	
10/11/2015	HMRC	£ 80.60	
10/11/2015	R Kelly - Telephone / Broadband / Expenses	£ 40.57	
10/11/2015	Parish Online	£ 33.60	
10/11/2015	Playsafety Ltd	£ 81.60	
10/11/2015	EDC	£ 350.00	
<b>Cheques from the meeting</b>			
24/11/2015	Fellrunner	£ 200.00	
24/11/2015	Mark Hill Grass Cutting	£ 1548.00	

### 15/086 Request for Funding/Accounts to pay

Clerk Wages - £322.73

Clerk Expenses - £40.57

HMRC – £80.60

Parish Online - £33.60

Playsafety – Replacement Cheque - £81.60

EDC – £350.00

Fellrunner - £200.00

Mark Hill Grass Cutting - £1548.00

**Resolved:** The cheques were signed

### 15/087 Highways

Cllr Bob Towers gave an update on highways matters.

- There is a temporary road closure from Skelton to Laithes from 30.11.2015 for 5 days.
- Cllr Julie Wright informed Cllr Bob Towers that there are 2 large potholes on the road from Skelton to the main road.

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- Brairsgate – burst drain – will cause sheet ice on the winter – both the Clerk and Cllr Bob towers to contact Cumbria Highways.
- Flooding at Hutton End Road – drainage work by Cumbria Highways hasn't worked – there was an accident recently due to the flooding – the Clerk to contact Cumbria Highways.

### **15/088 Planning**

The recent planning applications and decisions were discussed:

#### **Planning Applications Received:**

- 15/0934 – Proposed change of use of agricultural building to a dwelling house – Barn at Greenhollows Farm, Southwaite, Carlisle, Cumbria CA4 0PT – All agreed to support
- 15/0954 – Change of use of land for the siting of 12 holiday static caravans - Greenhollows Country Park, Southwaite, Carlisle, Cumbria CA4 0PT – All agreed to support
- 15/1059 – Retrospective application for the erection of an all-weather arena – Broadoak, Low Braithwaite, Ivegill, Carlisle, CA4 0NJ – All agreed to support
- 15/0907 – Proposed solar farm and ancillary infrastructure – Land at Skelton Radio Transmitter Site, Skelton, Penrith, CA11 9SY – The Parish Council, through a majority vote agreed to support the planning application. (Vote: For: 2, Against: 1, Abstain 2, Chairpersons deciding vote = for).

**Resolved:** The Clerk to contact EDC with the above

### **15/089 Correspondence**

The correspondence was considered by the Councillors.

- Email from Lauren Watson regarding a defibrillator for Ivegill – to be placed on the next agenda
- Eden District Council – Council plan for 2015 – 2019 - Notes

**Resolved** - The correspondence received was noted.

### **15/090 Date of Next Meeting**

To agree that the date of the next Parish Council Meeting will be Tuesday 12 January 2016 at Hutton End Village Hall (location to be confirmed).

The meeting was closed at 9.05pm