

Skelton Parish Council

Clerk: Mrs R E Kelly, 29 Greystoke Park Avenue, Penrith, CA11 9DB – clerk2skeltonparishcouncil@outlook.com; 01768 863900
Chair: Mrs Stacey Creighton, Linton Ghyll, Ivegill, Cumbria, CA11 9QF – stacey.kane@virgin.net; 016974 75710

Minutes of the Parish Council Meeting of Skelton Parish Council held at Hutton End village Hall, on Tuesday 14 November 2017 at 7.30pm

Present: Cllr Colin Atkinson chaired the meeting with Cllr Rob McSkimming, Cllr Alan Dickinson, Cllr Craig Pollock, Cllr Bernard Parker, Cllr William Armstrong, Cllr Bob Towers and Cllr Tom Wentworth-Waites (CCC)

Members of Public

None

17/67 Apologies for Absence

The chairperson asked if there were any apologies for absence.

Resolved: The Clerk said she had apologies from Cllr Stacey Creighton, Cllr Bunty Wright and Cllr Anita Lyons

17/68 Declaration of Interest

The Chairperson asked if there were any Declarations of Interest

Resolved:

Cllr Bernard Parker – Item 17/80 – Skelton Youth Club Grant – Other interest

Cllr Rob McSkimming – Item 17/83 – 17/0925 - Other interest.

17/69 Minutes

The Chairperson asked if he could sign the minutes of the meeting held on Tuesday 12 September 2017 as a true record of those meetings.

Resolved: The minutes were agreed and signed by the Chairperson.

17/70 Exclusion of Press & Public (Public Bodies Admission to Meetings Act 1960)

Not applicable to any agenda items.

17/71 Democratic Half Hour / Public Question Time

None

17/72 Vacancies

The Clerk advised that an application for the vacancy has been received. The application was discussed, and it was unanimously agreed to accept the application, and invite the parishioner to the next meeting to be co-opted on to the council.

17/73 Reports

To hear the following reports:

a) From Cumbria County Council.

Cllr Tom Wentworth-Waites attended the meeting, and advised:

- Monies are available for grant applications

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- Traffic issues on the B5305, discussed with Hesket Parish Council, SPC advised the issues were in Skelton too.
- Rural Transport
- Road improvements.

b) from Eden District Council

Cllr Kevin Beaty did not attend the meeting

17/74 EDC – Devolution & transfer of assets

The meeting with CALC was discussed, and it was agreed to proceed with the transfer of assets from EDC to SPC, SPC's agreement to 'take over' this responsibility, during the 2018/2019 financial year, subject to the following terms:

Footway lighting

- On the date of 'take over' all footway Lights would have been converted, by EDC, at their expense, to LED bulbs, positioned on a hinged pole and that the 6 year Footway Lighting Electrical Inspection would be up to date and current.
- The date of 'take over' being the 1st April 2018 or the date from which the upgrading of all the Footway Lights in the Parish had been completed, if after the 1st April 2018 and no later than the 31st March 2019.
- A grant covering the external costs the District Council would otherwise have paid for the delivery of this Footway Lighting service, would be paid to the Parish Council at the current rate (£120.96 per light), from the date of 'take over', and annually after that, the grants being awarded would be:
 - 2018/2019 - £1693 (100%)
 - 2019/2020 - £1270 (75%)
 - 2020/2021 - £847 (50%)
 - 2021/2022 - £423 (25%)
- A legal agreement would be drawn up between Skelton Parish Council and Eden District Council stating the conditions governing this Devolution of this responsibility. This being signed before the date of 'take over'. The Parish Council seeking independent legal guidance if necessary.
- The Parish Council would make its own 'All Risks' insurance arrangements.
- A Training workshop to be organised and financed by EDC to train Parish Council representatives and the Clerk, in Footway Lighting management and Health and Safety requirements. This to have been completed before 1st April 2018.

Play area at Laithes

- Prior to transfer SPC to meet with EDC to look at the play area, and agree any works which may be required.
- On the date of 'take over' the play area will have been inspected, and any outstanding works completed
- A grant covering the external costs the District Council would otherwise have paid for

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the delivery of this play area, would be paid to the Parish Council at the current rate from the date of ‘take over’, and annually after that, the grants being awarded would be:

- 2018/2019 - £1288 (100%)
 - 2019/2020 - £216 (75%)
 - 2020/2021 - £144 (50%)
 - 2021/2022 - £72 (25%)
- A legal agreement would be drawn up between Skelton Parish Council and Eden District Council stating the conditions governing this Devolution of this responsibility. This being signed before the date of ‘take over’. The Parish Council seeking independent legal guidance if necessary.
 - The Parish Council would make its own ‘All Risks’ insurance arrangements.
 - A Training workshop to be organised and financed by EDC to train Parish Council representatives and the Clerk, in Play area inspection, management and Health and Safety requirements. This to have been completed before 1st April 2018.

17/75 Play areas

The quote received was discussed, and the advice from Playdale on the equipment, and it was agreed to put a plan of the new equipment in to the Parish Notes for any comments. The additional monies required to be from grants which need to be applied for.

17/76 Community Action Plan

The Household Questionnaire Data was discussed, and noted. The results are attached to the minutes.

17/77 Data Protection Registration

The registration with the ICO regarding Data Protection was discussed, and it was agreed to proceed with the registration.

17/78 Recycling for Skelton

It was agreed to put the item on the January 2018 agenda for discussion with Cllr Nicky Higgins.

17/79 Post Box

It was agreed to put the item on the January 2018 agenda for discussion with Cllr Nicky Higgins.

17/80 Grant Application

- The request for a grant from Skelton Youth Club was discussed, and it was agreed to make a grant of £300.00, the Clerk to contact the Youth Club regarding payment of the grant.
- The request from Fellrunner was discussed, and it was agreed to make a donation of £200.00

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17/81 Accounts

- The budget for 2018/2019 was discussed, and it was reluctantly agreed to raise the precept to £14,250, a major part of this increase is the costs associated with the transfer of assets from EDC to SPC.
- An update on monies received and paid out since the last meeting was noted.
- The payments required at the meeting were authorised

<u>Date</u>	<u>Payee</u>	<u>Value</u>	<u>Budget Line</u>
14/11/2017	R Kelly Wages	£ 410.18	Clerks Salary
14/11/2017	R Kelly Expenses	£ 83.52	Clerks Expenses
14/11/2017	Skelton Toppin Memorial Hall	£ 60.00	Rent
14/11/2017	E Wain	£ 50.00	Community Led Plan
14/11/2017	D Clarke	£ 30.00	Community Led Plan
14/11/2017	S Morfett-Murdock	£ 20.00	Community Led Plan
14/11/2017	R Kelly Expenses	£ 9.49	Clerks Expenses
14/11/2017	Fellrunner	£ 200.00	Grant/Donation

- The cash book to date was authorised for signing

17/82 Highways

Rigg Dyke road end – signs need replaced/cleaned/additional signage etc.

The road from the B5305 to Skelton, from Skelton road ends – there are drains/gullies alongside the road which are a significant drop down from the level of the road surface needs chased up, as not works have taken place.

17/83 Planning

To discuss the recent planning applications and decisions.

<u>Application No.</u>	<u>Location</u>	<u>Description</u>	<u>Comments</u>
17/0939	Goodburne Croft, Hutton Roof	Conversion of detached double garage to 2 storey accommodation for holiday let purposes	No comments
17/0925	Land at Low Dyke, Calthwaite	Proposed 6MW battery peak power plant with 2no. Battery units, 2no. Converter and switchgear units, 2no. Transformer units, 1 no. substation into welfare cabin and associated parking, fencing and hardstanding.	No comments
17/0904	Land adjacent to Smithy Cottage, Unthank	Proposed agricultural building	No comments
17/0869	Sycamore House, Ivegill	Retrospective planning approval sought for temporary siting of a static caravan for living accommodation in connection with planning approval 17/0564.	No comments

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17/0834	Courtyard Cottage, High Head Castle, Ivegill	Listed building consent for retrospective works comprising installation of a mezzanine floor and additional rooflight.	No comments
17/0820	3 High Bridge Cottages, High Bridge, Dalston	Demolition of two storey annex and rebuilding on extended footprint with additional single storey area.	No comments

17/84 Correspondence

All correspondence circulated and noted.

The Community Governance Review by EDC was discussed, and it was agreed that SPC felt no changes were needed.

17/85 Date of Next Meeting

The date of the next Parish Council Meeting will be Tuesday 9 January 2018, at 7.30pm, at Skelton Toppin Memorial Hall.

The meeting was closed at 9.40pm.

Appendices

17/76 Community Action Plan

