

Skelton Parish Council

Clerk: Mrs R E Kelly, 5 Lark Field, Penrith, CA11 7NY – clerk2skeltonparishcouncil@outlook.com; 01768 863900
Chair: Ms Stacey Kane, Linton Ghyll, Ivegill, Cumbria, CA11 9QF – stacey.kane@virgin.net; 016974 75710

Minutes of the Parish Council Meeting of Skelton Parish Council held at Skelton Toppin Memorial, on Tuesday 14 July 2015 at 7.30pm

Present: Cllr Stacey Kane chaired the meeting with Cllr Colin Atkinson, Cllr Anita Lyons, Cllr Bob Towers, Cllr Bernard Parker, Cllr Julie Wright, Cllr Alan Dickinson and Cllr William Armstrong. Cllr William Pearson was Co-opted on at the meeting.

Members of Public

Fergus McMorrow (EDC)
1 Member of public

15/018 Apologies for Absence

The chairperson asked if there were any apologies for absence.

Resolved: The Chair said she had apologies from Cllr Nicky Higgins and Cllr Kevin Beaty.

15/019 Declaration of Interest & Request for Dispensation.

The Chairperson asked if there were any Declarations of Interest.

Resolved: The Clerk had had no Declarations of Interest.

15/020 Minutes

The Chairperson asked if she could sign the minutes of the meeting held on Tuesday 12 May 2015 as a true record of those meetings.

Resolved: The minutes were agreed and signed by the Chairperson.

15/021 Matters Arising

To note any matters arising from the above minutes that are not on this agenda including:

Laithes Playground

Cllr Stacey Kane and Cllr Colin Atkinson, along with Athole Mckillop looked at the Playground, and noted that the manhole cover, fencing and gravel were still to be complete. Athole Mckillop to continue liaising with United Utilities regarding this matter. The new tine fence which has been erected was also discussed.

15/022 Vacancies

Cllr Bob Towers proposed that Mr Pearson be co-opted on to Skelton Parish Council, this was seconded by Cllr Bernard Parker, and agreed by all.

The vacancies for Parish Councillors to be advertised in the Parish Notes, along with the current Parish Councillor details.

Cllr Bob Towers discussed the need for Good Councillor Training and possible planning training for the Parish Councillors. The clerk advised she was in the process of arranging the training, and would advise in due course, and the contact would be made with CALC regarding the planning training.

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Resolved – Cllr Pearson co-opted on to the council, the relevant paperwork to be completed and returned to Eden District Council by the Clerk. The Clerk to arrange for the advert and councillor details to be published in the Parish Notes. The Clerk to arrange Good Councillor training and planning training.

15/023 Reports

To hear the following reports:

a) from Cumbria County Council.

There was no representative from Cumbria County Council, the position is currently vacant.

b) from Eden District Council

Councillor Kevin Beaty had sent his apologies, however the Clerk read out a report submitted by Councillor Kevin Beaty. The report is as follows:

We have a new Conservative led Council at Eden and I have been elected as the Leader of the council. This means I will have a bit more responsibility but I will not neglect Skelton. I am in London today discussing the new Local Development Order for Food and Farming which Eden has won from the government. There are only 11 of these across the country and will make it easier for Food and Farm related businesses to gain planning permission to start up and expand. We also hope to attract larger food and farming related businesses to the area.

The main thrust of the new Council is about devolving services to the parishes. The council will be writing to you to ask if there are any services that you believe would be better delivered locally, this could be grass cutting right the was up to recycling. I will be able to tell you more next time I see you.

The council will help pay for these services initially and is a means of protecting local services from changes in funding and local governance.

In Skelton the council does not provide many services so there will be little change here, it could mean you can control the lights in the village or even start the garden waste collection scheme to make services fairer.

I was involved in trying to sort out the dreadful mess around signage for the road closure at Hutton in the forest last month. This caused considerable stress to the proprietors of upfront gallery and a number of mix ups for locals who were confused by the signs. The County Council will do a better job next time they close the road. It appears they intend to do a section most years!!

The Tour Of Britain Cycle race is coming to Eden on 10th September. The route passes through this parish past Hutton in the Forest on the way to Ullswater via Blencow. There are grants available from EDC to organise local events in Parishes and Volunteers will be needed to Marshal.

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Finally, Bert you county Councillor has retired. There is an election this coming Thursday 16th. I would like to take time to thank Bert for his hard work over the years. When I travel the district despite what it may seem, Skelton has some of the better roads and I think this is due to Bert's rather persistent nagging of the roads team. He has fought hard with his group to resist some of the rural cuts that the County has insisted on trying to put upon us and they were successful in stopping parking meters appearing on streets in Penrith but failed to stop rural bus services being cut. I urge you to make sure you use your vote and to vote wisely on Thursday.

15/024 Milestone Restoration

Milestone restoration was discussed, and Cllr Stacey Kane to look for the Milestone at Crown Point, and the Clerk to research grants in to milestone restoration.

15/025 NDO & Neighbourhood Plan

Fergus McMorrow attended the meeting to discuss the progress of the NDO. The Parish Council need to make a decision on how to proceed, and decide their priorities. Grant aid is available. The item to be placed on the next agenda after the Parish Councillors have considered their options.

15/026 Grant Applications

To draft documents prepared by Bob Towers in relation to applications for funding were discussed in great detail. These documents to be available on the website, and details of which, being in the Parish Notes. The forms, with slight adjustment were agreed to be adopted by Skelton Parish Council.

Resolved - This motion was proposed by Cllr Bob Towers, Seconded by Cllr Alan Dickinson and Agreed by a majority vote.

15/027 Garden Waste Skip Contract

The email correspondence regarding the Garden Waste Skip was discussed, and Eden District Council have now agreed to provide the service, on the provision that there is no commercial waste placed in the skip.

The skip being delivered with contaminated waste already in it was discussed, and the email from EDC assuring the Parish Council that this will not happen again.

15/028 Allotment Rent

The rent for the allotment which is owned by the Parish Council, was discussed, and it was agreed to waive the rent from November 2015 to April 2016, and then charge £15 annually for the ground rent from 1 April to 31 March.

Resolved – The Clerk to contact the tenant in April requesting the rent of £15.

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15/029 Finger Post at Hutton End

The repairs required to the Fingerpost sign at Hutton End were discussed, and it was agreed by all for the clerk to instruct for two new collars to be installed, in addition to the repaired finger post.

15/030 Ivegill Noticeboard

The repairs required to the Noticeboard at Ivegill were discussed, and it was agreed for the clerk to contact RGB Handyman Services (who did the telephone box) to conduct a survey of the notice boards, and to submit a price for the repair works necessary.

15/031 Footway lighting Update

An update on the footway lighting from Eden District Council was received from the Clerk. The list of lights was read out from Chris Slater. The Parish Council noted that there were no reports for Ellonby and Ivegill. The Clerk to contact EDC requesting these reports. The costs of adopting a footway light were also discussed. The clerk to contact EDC requesting this cost.

15/032 Skelton Parish Community Action Plan

The Skelton Parish Community Action Plan was discussed, and Cllr Bob Towers informed the Parish Council of the need to move the plan forwards. The Parish Council need to decide what the priorities are and how would be best to implement a revised action plan. To be discussed again at the next parish council meeting.

Resolved - Cllr Bob Towers to contact ACT to see what funding is available and what other communities are doing.

15/033 Internal Auditor

Appointing an internal auditor was discussed, and it was agreed to place an advert in the Parish Notes to see if anyone wished to be appointed the internal auditor for Skelton Parish Council.

15/034 Accounts

- The Clerk provided an update on monies received and paid out since the last meeting.

<u>DATE</u>	<u>DESCRIPTION</u>	<u>EXPENDITURE</u>	<u>INCOME</u>
16/04/2015	HMRC – VAT		£ 848.35
24/04/2015	EDC - Precept & CTRS Grant		£ 13,000.00
12/05/2015	Mark Hill Grass Cutting - Replacement Cheque	£ 1,548.00	
12/05/2015	CALC – Subscription	£ 214.00	
15/05/2015	Deposit		£ 83.72
12/05/2015	AON	£ 1,022.53	
14/07/2015	R Kelly Expenses	£ 37.41	
14/07/2015	R Kelly - May, June, July	£ 484.00	
14/07/2015	HMRC	£ 121.00	
14/07/2015	R Kelly Expenses	£ 23.03	

- The Cash Book to date was approved for signing by the Chairman.

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- It was agreed by all for the clerk to have internet banking access to the current account. The Clerk to contact HSBC to arrange this.

15/035 Request for Funding/Accounts to pay

Clerk Wages - £484.00.

Clerk Expenses - £37.41 & £23.03.

HMRC – £121.

Resolved: The cheques were signed.

15/036 Highways

Cllr Bob Towers gave a report on highways matters. These included:

- Lamonby to Ellonby road closure.
- Unthank Closure (also in Cllr Kevin Beaty's report).
- Sign Post at Springs Lonning.
- Water – Steelgate.
- Missing signpost – Ivegill Road.

15/037 Planning

The recent planning applications and decisions were discussed:

Planning Applications Received:

- 15/0264 - Proposed first floor extension to dwelling – 3 Inglewood Court, Hutton End, Penrith, CA11 9TL.
- 15/0507 – Proposed Farm Shed – Arnold House, Ivegill, Carlisle, CA4 0PW.

Grants of Planning Permission:

- 15/0368 – Proposed Carport adjacent to the existing garage and proposed erection of a porch to existing dwelling – Stonebeck Grange, Thomas Close, Calthwaite, Penrith, CA11 9QF.
- 15/0264 - Proposed first floor extension to dwelling – 3 Inglewood Court, Hutton End, Penrith, CA11 9TL.

The Parish Council had no comments or objections of the above.

15/038 Correspondence

The correspondence was considered by the Councillors.

Letter from Mrs Miller

Email from Robert Brown

Email from Adam Withers - Fraone

Resolved - The correspondence received was noted.

15/039 Date of Next Meeting

To agree that the date of the next Parish Council Meeting will be Tuesday 8th September 2015 at Hutton End Village Hall.

The meeting was closed at 9.40pm.