

# Skelton Parish Council

**Clerk:** Mrs R E Kelly, 29 Greystoke Park Avenue, Penrith, CA11 9DB – clerk2skeltonparishcouncil@outlook.com; 01768 863900

**Chair:** Ms Stacey Kane, Linton Ghyll, Ivegill, Cumbria, CA11 9QF – stacey.kane@virgin.net; 016974 75710

Dear Sir/Madam

You are summoned to attend the Parish Council meeting of Skelton Parish Council in **Hutton End Village Hall** on **Tuesday 11 September 2018 at 7.30pm**.

Yours faithfully

Rachael Kelly  
Clerk to Skelton Parish Council

## **Agenda Tuesday 11 September 2018**

- 18/37 Apologies for Absence**  
To receive apologies for absence
- 18/38 Declaration of Interest & Request for Dispensation**  
To allow any member the opportunity to declare an interest in any item on the agenda, or request for dispensation.
- 18/39 Minutes**  
To authorise the Chairperson to sign the minutes of the previous meeting as a true record.
- 18/40 Exclusion of Press & Public (Public Bodies Admission to Meetings Act 1960)**  
To consider whether there are any agenda items which require consideration for the exclusion of the press and public.
- 18/41 Democratic Half Hour / Public Question Time**  
Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairperson.
- 18/42 Reports**  
**To hear the following reports:**  
a) from Cumbria County Council.  
b) from Eden District Council
- 18/43 Vacancy**  
To discuss any update from the Clerk
- 18/44 EDC – Devolution and Transfer of Assets**  
To discuss the update received from CALC/EDC
- 18/45 Play areas**  
To discuss the results of the flyer regarding the proposed new equipment at Laithes  
To discuss the works required at the play area in Skelton  
To discuss the recent RoSPA inspection  
To discuss the option of training a volunteer to inspect the play areas

## Skelton Parish Council

**Clerk:** Mrs R E Kelly, 29 Greystoke Park Avenue, Penrith, CA11 9DB – clerk2skeltonparishcouncil@outlook.com; 01768 863900

**Chair:** Ms Stacey Kane, Linton Ghyll, Ivegill, Cumbria, CA11 9QF – stacey.kane@virgin.net; 016974 75710

### **18/46 Community Action Plan**

To discuss and receive an update as requested by Cllr Bob Towers.

### **18/47 Quarry Field, Lamonby**

To receive an update regarding the potential let of the Quarry Field, Lamonby  
To consider the prices gained for fencing the above land

### **18/48 Parish Council Website**

To discuss the quotes received and progress with redesigning the current website.

### **18/49 Certificate in Local Council administration (CiLCA)**

To note that the Clerk has obtained the CiLCA qualification. Under the Clerk's contract of employment her salary will increase by one to four increments upon completion of the CiLCA qualification. The council is asked to consider an incremental increase for completing the CiLCA qualification. See attached pay scales profile (scale points in the substantive range are for qualified clerks) and new pay scales from 1st April 2018

### **18/50 Accounts**

- To take an initial look at a proposed budget for 31.03.2020
- To receive an update on monies received and paid out since the last meeting.
- To authorise the payments required at the meeting
- To sign Cash book to date.

### **18/51 Highways**

To receive a report on highways matters.

### **18/52 Planning**

To discuss the recent planning applications:

<u>Application number</u>	<u>Location</u>	<u>Description</u>	<u>Comments</u>
18/0541	Goodbourne Croft, Hutton Row, Skelton	Conversion of detached double garage to two storey accommodation for holiday let purposes (revision to permission ref 17/0939)	Full approval gained by EDC
18/0542	Land at Townhead, Lamonby	Outline application for one dwelling with approval sought for access	Outline refusal by EDC
18/0651	5 Phoenix Park, Skelton	Erection of single storey side extension for additional living accommodation and alterations to existing porch (re-submission of 18/0150)	To comment
18/0659	Town Head Farm, Skelton	Agricultural Dwelling	To comment

### **18/53 Correspondence**

To note the correspondence received since the last meeting

### **18/54 Date of Next Meeting**

To agree that the date of the next Parish Council Meeting will be Tuesday 13 November 2018, at 7.30pm, at Hutton End Village Hall.